

Athena Baptist must make the request, be responsible for, and be present when facilities are in use What is a Church Policy & Procedures Manual? Section—Duties and Responsibilities These roles and financial responsibilities are a guide only. All actions of this congregation are to be carried out under his rule and authority. \*C The Church exists both as an inclusive fellowship and as local congregations gathered for worship Policies reflect prudent, ethical, and lawful conduct that is consistent with the Church's United Church of Christ principles. The procedure section gives step by step instructions for performing each task The tasks of Sunday School are: (1) Teach the Word of God; (2) Lead in reaching all prospects for the church; (3) Lead all members to worship, witness, learn and minister daily; (4) Provide and interpret information regarding the work of the church and denomination. Participation in at least one small groups (we'll discuss The Policy Manual Committee commits to seek input from church leadership prior to the final proposal going before the Board for approval. Ministry service leaders are encouraged to keep employees/volunteers up-to-date about church policies, procedures, benefits, and working conditions as new information becomes available. There shall be a Church Music Program under the direction of the Church for God's mission in the worldB Chapter- Nature of the Church \*C All power in the Church belongs to our Lord Jesus Christ, its head. This Policy and Procedure Manual has been develo ed i m all uses of the church The Missions Policy Manual provides general guidelines for the Missions Committee and church-wide leadership about the wise use of missions resources and planning Regular church attendance (at your church or our church). Step 6 official change in policy or procedure has been made. A member of. Each church is unique and needs to outline which duties are assigned to This manual below is a sample which can be used as a guide when developing your own church policy and procedures. Help our church leadership with accountability (i.e., trustworthiness, A Church Policies and Procedures Manual is a reference guide to the functions and operations of the church. Policies cover leadership, management, financial, Goals and Objectives. Policies can be proposed by Church Council, Commissions, Committees, Members and staff and are approved by Church Council. A Church Policies and Procedures Manual is a reference guide to the functions and operations of the church. No provision in this manual can be waived without written permission from the Church Lead Pastor, or designee The name of the Church is: Grace Bible Fellowship Church (a Pennsyl-vania non-profit Corporation) The address is South Providence Road, Wallingford, PA, Article II Constitution The constitution of the Church consists of: (a) the "Faith & Order of the Bible Fellowship Church" Volumes One and Two published by Confer- The underlying philosophy for use of the church building is to honor Christ in all that we do. Use of the church building shall be done in. Active participation in Adult Bible Fellowship/Sunday School. This sample manual, based on legal and policy issues discussed in Part Two of this publication, is STATEMENT e opportunities for the congregation to witness to and serve the community. B. Church Music. It lists routine duties and answers questions that arise as An effective policy manual must be based on a church's careful isions. It lists routine duties and answers questions that arise as duties are performed. This Constitution takes precedence over the Policy Book conformity with the church policies and procedures. StepThe Policy Manual Committee will first read and discuss the Introduction and Chapterof the Sample Policy Manual to make sure there is an understanding of concept, purpose and scope. This manual is designed to: Help our church leadership with ision making.